



January 20, 2011

Dear Wando Parents,

One of our goals at Wando is to ensure our students graduate with a viable plan to meet college and career goals. You can help us achieve that goal by talking with your child about his/her interests, skills, and plans for further education after high school. Many high school students have little experience with the workplace. Having the opportunity to spend a day at one or more job sites and learn about the working world and careers in which they have some interest is very beneficial to students. For example, if your child is interested in working with animals, you might ask a veterinarian to allow your child to shadow at the vet's office.

On February 16, we are planning a Job Shadow Day for our tenth through twelfth grade students. We will be hosting a Career Fair at Wando on that date for our ninth graders.

For our tenth through twelfth grade students who are interested in job shadowing, we are asking that their parents help arrange the job shadowing experience. If your child will be participating in the Job Shadow Day, you should obtain the employer's permission prior to that date. Transportation, supervision, and conduct of the student during the day of this shadowing experience are also your responsibilities. Please make certain that your child understands that this is not a vacation day and that the experience is meant to help in developing realistic career goals and plans. Students who do not job shadow on that date are expected to report to school. These students will be participating in virtual job shadowing via computer programs in some of their classes.

All related Shadow Day job visit information and paperwork will be in Wando's Media Center or on the wandohigh.com web-site. To access these forms on the web-site, click on "academics" at the top of the page and then "Schools of Study." Students who participate in Job Shadow Day will be counted present for a school-approved activity so long as the following is done by the dates assigned:

1. The Job Shadow Day Permission Form must be turned in to his/her Advisement teacher by the first week in February.
2. The Job Shadowing Daily Log must be completed by the student and signed by the company supervisor and turned in to his/her Advisement teacher by February 21, 2011.
3. The completed Job Shadowing Observation Report (Responses to 11 questions) must be turned in to his/her Advisement teacher by February 21, 2011.

Sincerely,

Lucy G. Beckham

Lucy G. Beckham
Principal
2010 NASSP/MetLife
National Principal of the Year

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